

INFORMATION ABOUT <u>PRE-ENROLMENT AND</u> <u>ENROLMENT</u> – AY <u>2025/2026</u>

(**Second-term** incoming students)

PRE-ENROLMENT

Access to the pre-enrolment app

Please read the instructions for this app, which will guide you through the steps you need to follow to select your subjects. We recommend you to also check the User Guide available in the app to see further instructions and explanations about the selection of courses process.

During December 2025 (*specific dates TBD*), students must log in the application in order to upload the mandatory documentation below:

- Copy of your health insurance (it must cover the whole period of your stay at UAB as an Exchange student and must cover Civil liability, as well).
- It is optional (but <u>highly recommended</u>) to upload a certificate stating your level of Spanish and/or English (minimum B2 CEFR) because some faculties have a minimum language requirement if you want to attend any of their subjects. Please check the accepted certificates in the user guide of the pre-enrolment app.

It is recommended a level of B2 Spanish according to the CEFR to follow subjects taught at FTI. However, for the following subjects, a level of C1 in both A language (Spanish) and the B language (English, French and German) is **required**:

- o Theory of translation and interpreting
- Direct translation subjects
- o Inverse translation subjects
- o Consecutive Interpretation subjects
- o Preparatory Techniques for Bilateral Interpretation subjects
- Bilateral interpreting practice subjects
- Literature A for translators (Spanish)
- Oral expression A for interpreters (Spanish)
- Specialized language (B) for translators and interpreters (English)
- Foreign language and translation C3 (Chinese)
- Foreign language and translation C4 (Chinese)
- Foreign language and translation C5 (Chinese)



Foreign language and translation C6 (Chinese)

Once you have uploaded the documents required, the Administrative Office will validate them and will give you access to the subject's selection. Without this approval, you will not get access to select any subject.

From December 2025 to January 2026 (*specific dates TBD*), students must to log again in the pre-enrolment app to select the subjects that want to attend at FTI (*subjects at other faculties on the campus must be pre- enrolled in February*). Please, keep in mind that places are limited and are given "first-come, first- served".

When selecting the subjects that you want to attend, you will find the following information for each subject:

- <u>Timetable</u> Please note that all subjects have a timetable. PLEASE BEAR IN MIND THAT THE TIMETABLES MAY CHANGE. PLEASE CHECK THEM TO FIND THE UPDATED INFORMATION ON.
- Syllabus by clicking on the code of each subject.

If you need assistance while selecting the subjects, you can ask for advice by e- mailing your academic coordinator.

Once you have completed your selection, the Administrative Office will validate it. If we detect that you have pre-enrolled in a subject that does not fit your academic profile, we will inform you by e- mail.

Important information about the subjects:

- There are two groups of the subject "101283 Idioma catalán para traductores e intérpretes", and both are annual.
- There are three groups of the subject "101284 Idioma castellano para traductores e intérpretes" according to the following indications:
 - Group 1 ANNUAL (whole academic year)
 - Group 2 FIRST TERM
 - Group 3 SECOND TERM

During the early weeks of the semester, students are supposed to take a level placement test to determine that your Spanish level is, at least, B1 according to CEFR (Common European Framework Reference). Depending on your results, you will be permitted to enrol one of these groups or not.



Generally, you cannot pre-enrol in first-year C Language subjects ("Idioma C para traductores e intérpretes 1" and/or "Idioma C para traductores e intérpretes 2"), except in the case of the following languages: Romanian, Modern Greek and Korean. As regards the other languages offered in these two courses, you can enrol only in cases where these are subjects you need for your home university degree. If this is the case, then you must provide a document which stipulates that this subject is included in your home university's study plan.

You cannot pre-enrol in modules from the *Master in Translation and Intercultural Studies* without the authorization from the Master's coordinator. If you are interested in attending one (or various) module from this MA, please send an e-mail to intercanvis.fti@uab.cat explaining which module/s you are interested in, and we will contact the coordinator.

- To select the subjects that you are going to attend in FTI, it is highly important to read the contents of each subject (not only to know the issues that will be dealt with in class but also to know the required level of language to follow each of them):

Contents of the subjects

<u>www.uab.cat/traducciointerpretacio</u> > Estudiar Otras informaciones > Guías del curso actual

Incoming students are not allowed to enrol the subjects "101518 Treball de Fi de Grau" or "103698 Treball de Fi de Grau".

ENROLMENT

Before the enrolment, it is mandatory to attend a meeting with the colleagues of the International Support Service. They will contact you to provide the details of this meeting.

The staff of the Administrative Office will proceed with the enrolment on **February 2025** (students do not have to come to the office during this week). We will only enrol the subjects preselected in the application. Finally, you will receive an e-mail with enrolment form.

The enrolment has a little fee as compulsory complementary insurance; you can pay the taxes online or physically by card.

PRE-ENROLMENT FOR SUBJECTS OFFERED BY OTHER FACULTIES ON THE CAMPUS AND CHANGES TO YOUR ENROLMENT

If you are interested in attending a subject taught at another faculty, please note that:

 You are required to pre-enrol in subjects offered by the following faculties: Faculty of Political Sciences and Sociology, Faculty of Economics and Business, Faculty of Arts and Humanities, Faculty of Communication and Faculty of Psychology and Speech Therapy from mid-February 2026 on (specific dates TBD) using the pre-enrolment app:



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- If you are interested in attending subjects offered by any other faculty on the campus, you should ask them about the process you need to follow to enrol in any of their subjects. Please contact the faculty directly (<u>list of faculties' contacts</u>).

PERIOD TO CHANGE YOUR ENROLMENT: you can change your original enrolment **from early by mid-February 2026** (to add or delete subjects from FTI or from any other faculty of the campus). You must fill in an online form.

- If you have been accepted to enrol in a subject offered by another of the faculties that work with the pre-enrolment app, you must send the document generated by the pre-enrolment app to lntercanvis.fti@uab.cat.